

## Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Thursday, 9 February 2023 at 5.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT	BRADFORD SOUTH INDEPENDENTS GROUP
Azam Nazir D Green Arshad Hussain Mohammed Regan	Nazam Loy	Stubbs	Clarke

Alternates:

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT	BRADFORD SOUTH INDEPENDENTS GROUP
Dearden Hussain Salam Wood Tait Lintern	Ahmed Clarke	J Sunderland	Majkowski

### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- On the day of the meeting you are encouraged to wear a suitable face covering (unless you are medically exempt) and adhere to social distancing. Staff will be at hand to advise accordingly.

**From:**

Asif Ibrahim

Director of Legal and Governance

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Phone: 07970 411923

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**To:**

## A. PROCEDURAL ITEMS

### 1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

### 2. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

#### **Notes:**

- (1) *Members must consider their interests, and act according to the following:*

<b>Type of Interest</b>	<b>You must:</b>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> <b>OR</b> <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the matter <u>if</u> the public are also allowed to speak; otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> <b>OR</b> <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting and participate and vote <u>unless</u> the matter affects the financial interest or well-being of the ward,  (a) to a greater extent than it affects the financial interests of a majority of the inhabitants of the affected ward,  (b) a reasonable member of the public, knowing all the facts would believe that the matter would affect your view of the ward's interest; in which case speak on the matter <u>only if</u> the public are also allowed to speak.</i>

*but otherwise not do not participate discussion or vote; and leave the unless you have a dispensation.*

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

**That the minutes of the meetings held on 8 December 2022 and 12 January 2023 be signed as a correct record (previously circulated).**

(Yusuf Patel - 01274 434579)

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

### **5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE**

Any referrals that have been made to this Committee up to and including the date of publication of this agenda will be reported at the meeting.

The Committee is asked to note any referrals reported and decide how it wishes to proceed, for example by incorporating the item into the work programme, requesting that it be subject to more detailed examination, or refer it to an appropriate Working Group/Committee.

## **B. OVERVIEW AND SCRUTINY ACTIVITIES**

### **6. QTR 3 FINANCE POSITION STATEMENT FOR 2022-23**

1 - 90

The report of the Director of Finance, IT and Procurement, (**Document “AD”**) provides an update on the forecast year-end financial position of the Council for 2022-23. It outlines the revenue and capital budgets and the year-end financial position based on information at the end of December 2022. It states the Council's current balances and reserves and school balances.

The report is the third monitoring report presented to Members on the Council's 2022-23 financial position. It provides the forecast revenue and capital financial position of the Council at the 31st March 2023. The report covers:

- The forecast outturn of the Council's *revenue* budget in 2022-23
- The forecast financial impact of inflation in 2022-23
- A statement on the Council's reserves
- An update on the Capital Investment Plan.
- The Council's Risk Register.

**Members are asked to review and comment on the Qtr 3 Finance Position Statement for 2022-23.**

(Andrew Cross – 07870 386523)

### **7. COUNCIL PLAN - MID YEAR PERFORMANCE REPORT 2022-23**

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The report of the Chief Executive, (**Document “AE”**) provides a summary of the Council's overall achievements in the first six-months of the municipal year 2022-2023.

Alongside that summary is an overview of performance against the Council's Key Performance Indicators (KPIs) for the first six-months of 2022-23. The overview focuses on measures where there has been new, comparable data since the full-year report provided at the July 2022 Executive Committee.

**Recommended –**

- 1. That the performance against the key performance indicators in the 2021/25 Council Plan be noted.**
- 2. That members comment on the Council's performance over the last six-months**

(Ruth Davison – 01274 432111)

8. **IMPLEMENTATION OF UNIVERSAL CREDIT** 167 -  
178

The Strategic Director, Corporate Resources, will present a report (**Document AF**) which examines the progress of, and future plans for, the roll out of Universal Credit and the implications for residents and the Council.

**Members are asked if they wish to consider changing the scope of future reports to the committee on this subject to include less information on Universal Credit which is administered by the Department for Work and Pensions and more on the additional support offered by the Council to residents to support with the Cost of Living crisis.**

**Recommended –**

**That the progress being made in the roll-out of Universal Credit in the District.**

(Caroline Lee – 07811 088655)

9. **COUNCIL TAX AND BUSINESS RATES COLLECTION** 179 -  
200

The report of the Strategic Director, Corporate Resources, (**Document “AG”**) examines performance in and challenges for Council Tax and Business Rates collection.

**Members are asked to note and provide their views on progress in the collection of Council Tax and Business Rates.**

(Caroline Lee – 07811 088655)

10. **CORPORATE OVERVIEW AND SCRUTINY COMMITTEE - WORK PROGRAMME 2022 - 23** 201 -  
206

The Chair of the Corporate Overview and Scrutiny Committee will submit a report (**Document “AH”**) which includes proposed items for the Corporate Overview and Scrutiny Committee work programme for 2022/23. Members are asked to consider which items should be included in the work programme.

**Recommended –**

- 1. That Members consider and comment on the areas of work to be carried forward into the municipal year 2022/23.**
- 2. That Members consider any detailed scrutiny reviews that they may wish to conduct.**

(Mustansir Butt - 01274 432574)